**AGENDA**

**BROUGH WITH ST GILES PARISH COUNCIL**

**RICHMONDSHIRE NORTH YORKSHIRE**

**Extraordinary Meeting due to Councillor Resignation**

**Chair vacant post**

**Nav Acting Chair**

**Clerk Susan McNabb**

**You are summoned to attend the Meeting of the Parish Council**

 which will be held on **Friday 13 September 2024** at Back Room of Colburn Village Hall, at 6pm The Agenda for the meeting is set out below:

**Access to Information Procedures.  Recording of meetings.  Members of the public are allowed to film, make sound recordings and use social media to record all public items on our Agendas, provided that, they provide advance notice to the Chairman by the start of the meeting.
Filming and recording is overt. Filming and recording is not undertaken in a manner which the Chairman considers to be disruptive or distracting to the good order and conduct of the meeting. Members of the public present also have the right NOT to be filmed or recorded"**

1 To Receive apologies and approve reasons for absence.

2 To Receive from Councillor’s any declarations of Interest under the Council’s

 Code of Conduct.

 also

 To Receive written requests for dispensations for disclosable pecuniary interests.

 To Grant any request for dispensation as appropriate.

**3 Open Forum:** members of the public have the opportunity to raise matters for

 consideration by the Council. Time allowed 3 minutes each person maximum time

 15 minutes.

 speak on an agenda item when such items are reached, they are expected to raise their

 hand to attract The Chairman’s attention.

4 To Confirm the minutes of the Meeting 18 July 2024

5 To receive the resignation of Colin Mincher/Councillor/Chair

6 To Further Discuss Bio-Diversity Policy and ongoing actions

7 To Update on Community Day Event

8 To Decide who will lay the Poppy Wreath at Hipswell Service

9 **Reports:**

To Receive the following Reports:

**9.1 Police Report**

 Clerk will ask to be forwarded following meeting

 9.2  **Councillor**

 10. **Planning**

All dealt with observations forwarded to Planning Officer

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| --- | --- | --- | --- |
|  To discuss the Community facilities ie dog bins, notice board and Defib |  |  |  |
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 **Other Issues :**

 None

  **Parish Finances**

 To Confirm the Financial Monthly Balance

 To Confirm payments via bacs

 Clerks Salary

 Annual payment for working from home admin expenses

 Quarter 2 PAYE

 Clerk stationery expenses HP ink

 To Receive the Asset Register

  **Signed** Mrs Susan McNabb Clerk/RFO

 Items for next meeting. To discuss the prepared budget and set Precept

 Bio-Diversity ongoing

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